

June 2013

Report on the work of the Board of Management of Ballyfacey N.S. Roll No. 18257N

Introduction:

- The Board of Management of Ballyfacey N.S. was appointed for a four- year term of office in November 2011. The Board manage the school on behalf of the patron and is accountable to him and the Minister for Education. The Board must uphold the ethos of the school. The Principal is responsible for the daily management of the school, including staff management and in turn is accountable to the Board.

The Board has eight members: two members from the patron, two community representatives and two parent nominees. The Principal has a place on the Board along with one teacher nominee.

The Board is responsible for the efficient use of funds, having the building equipped and in good order and repair. It arranges and proposes the employment of teaching and ancillary staff. It is involved in and responsible for school planning and self-evaluation, delivery of the curriculum, school policies, health and safety issues and child protection.

The Board meets five times each year as a minimum. Responsibility for specific tasks is often delegated to individuals or sub committees, who work on these issues between meetings and subsequently report to the Board meeting. Confidentiality is crucial to the effective running of the Board. Board members do not represent sectional interests.

Report:

Since our Board was elected it has met 11 times. Its members are:

Fr. Michael A. O' Connor P.P. Chairman

Mr. Tommie O' Gorman, Principal/ Board Secretary/ Maintenance Officer

Mrs. Ciara Spencer, Teachers Nominee

Mr. Michael Cody, Parents Nominee

Mrs. Carol Duggan, Parents Nominee

Mr. Eddie Synnott, Patron's Nominee and Treasurer

Mrs. Mary Dunne, Community Nominee

Mr. Michael Dunphy, Community Nominee and Healthy and Safety Officer

All of these groups report to each board meeting and may have an item put on the agenda with prior notice.

Issues dealt with:

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1. Water Treatment issues – UV Filtration system installed.
2. School Security.
3. Health and Safety issues.
4. School Planning.
5. Enrolment.
6. Literacy and Numeracy.
7. Staffing arrangements and appointments.
8. School Insurance.
9. Attendance.
10. IT Resources and advances.
11. School finances and financial planning.
12. Child Protection.
13. School Calendars of events and holidays.
14. Sacramental preparation and celebration.
15. Sporting arrangements.
16. Life Skills – Swimming lessons.
17. Various Excursions.
18. Croke Park Hours agreements.
19. Library facilities.
20. School Reports.
21. Standardised Testing.
22. Policy creation and review.
23. Revision of curricular plans.
24. Maintenance and repairs.
25. Relevant Contracts Tax.
26. ROS online revenue payments system.
27. Parent – teacher meetings.
28. Resource teaching and time allocations.
29. Energy Saving measures.
30. Training of Ancillary staff.
31. Training course for the Board Members.
32. School clustering regarding learning support hours.
33. Work carried out in co-operation with schools in our local area.
34. WSE – Whole School Evaluation – routine meetings held with Department Inspector.

The Board is happy to serve the school and wider community and promises to continue to work hard to meet its obligations and stay always within its remit, supporting the children through offering a safe learning environment and effective staff. The Board welcomes the support it receives from the parent body and hope that this account gives an understanding of the role it has and the amount of work it does.