

## **Report on the work of the Board of Management of Ballyfacey N.S. 2024-25**

The Board of Management of Ballyfacey N.S. manage the school on behalf of the Patron of Ossory, and are accountable to both him and the Minister for Education. The Board upholds the ethos of the school. The Principal manages the school day-to-day, including staff management and is accountable to the Board.

The Board has 8 members; two appointed by the patron, two community nominees, two parent nominees elected by the parent body every four years and two teacher nominees – one of whom is the Principal.

The current Board of Management members are:

Fr. O' Toole - Chairperson and Patron's Nominee  
Tommy O' Gorman - Principal and Secretary  
Billy Dunphy - Parents' Nominee and Treasurer  
Margaret Boyle - Parents' Nominee  
Eileen Irish - Patron's Nominee  
Bridget Murphy - Community Nominee  
Paul Comiskey - Community Nominee  
Ciara O' Connor - Teaching Staff Nominee

The Board of Management met on regular occasions during the school year 2024 – 2025. All members made frequent and important contributions which has helped the Board to carry out its work smoothly.

The Board is responsible for the efficient use of funds, having the building equipped and in good order and repair. The Board arranges the employment of teaching and ancillary staff. It is involved in and responsible for school planning, delivery of the curriculum, school policy formation, health and safety issues and child safeguarding.

A comprehensive Treasurer's Report was given at all meetings and great efforts are being made to use our financial resources wisely and for the best benefit of the children and delivery of the curriculum.

A report - on how the school is meeting its child safeguarding obligations - was made by the Principal at each Board meeting as per Department of Education Guidelines.

Please find below a full list of all work carried out by the Board of Management since the beginning of the school year.

### **Issues Dealt With Include:**

1. Admission of new pupils
2. Hiring of staff
3. Child safeguarding including Garda Vetting requirements in line with revised Child Protection Procedures 2023
4. Annual review of Child Safeguarding and Anti-bullying statements

5. Formation of new BÍ Cineálta policy for Anti-bullying coming into effect from August 2025
6. Facilitation of Flu vaccine for families who wished to avail of service
7. School Uniform policy survey and amendments
8. Facilitation of whole-staff Maths curriculum in-service
9. Overseeing of staff leave and substitution cover
10. School reports and Parent-teacher meetings
11. Energy saving measures – SEAI annual reports submitted
12. Charity regulator obligations carried out
13. Work experience students facilitated
14. Payments of expenses
15. School Security and Key Holding
16. School Books Grant scheme co-ordination
17. Sacramental preparations for First Penance and First Holy Communion
18. Staff in-service for new Primary Curriculum Framework
19. School Self-evaluation
20. 24 hour Pupil Insurance
21. School Insurance
22. Attendance strategies
23. Clothing collection
24. RSE talk for older classes
25. School financial planning
26. School calendar of events and holidays
27. Health and Safety issues including maintenance and repairs
28. Initiatives carried out in partnership with our proactive Parents' Association
29. Sporting arrangements
30. Standardised Testing
31. Revision of school policies and curricular plans
32. Relevant Contracts Tax
33. Revenue online payments
34. Special Educational Teacher timetabling
35. Work carried out in co-operation with other local schools.
36. Certification and maintenance of School Fire Alarm and Emergency Lighting
37. Maintenance of water pump
38. ICT equipment purchased
39. School Cleaning supplies
40. Ancillary Staff work arrangements
41. October returns to Dept. of Education for pupil enrolment numbers
42. School excursions
43. Classroom and ancillary staff resources and materials purchased

The Board of Management thank the pupils for their efforts and co-operation, the parents for supporting the school and its activities and the wider community for its goodwill.

The Board also extend their gratitude to the Parents Association which also carries out great work for the benefit of the school. Many thanks are extended to all volunteers who gave their time to the school this year also – helping out with school teams, providing lifts to Church practices and matches, as well as helping out at school events.

The Board of Management wish pupils leaving for Secondary School every blessing and look forward to our new intake of pupils in late August.

The Board are happy to serve the school and promises to continue to work hard to meet its obligations and stay always within its remit. The children will be supported through the provision of a safe learning environment. The Board hopes that this account gives an understanding of the role, which it has, and the work carried out.

We wish all a very safe and enjoyable summer.

Signed: *Dominic Tule* Date 19/6/25  
Chairperson  
Board of Management  
Ballyfacey N.S.